

MINUTES

Group :	SPECIAL BOARD	Date:	16/11/2016
Location:	AGENCY SUITE, LONDON ROAD CAMPUS	Time:	6.00 p.m.
Membership:	Alison Jackson (Chair), Andy Allen, Michael Bishopp, Gordon Channon (Acting Chair), Christine Davies, Anne Dokov, Dr Chris Fountain, Sarah Gibbons, Christina Gore, Iain Gilmour, Liz Hird, Barbara McCormack, Nigel Merchant, David Pulford, Rob Rosson, Rex Sartain, Lyn Surgeon, Principal/Chief Executive, Verity Underhill, Mike Willmot		
IN ATTENDANCE:	<u>Members of the Senior Leadership Team:</u> Janet Stephens, Group Vice-Principal – Financial and Asset Management (attended for Apprenticeship Presentation only) Corinne Brown, Business Development Manager – For presentation on Apprenticeships only Clerk to the Corporation		
APOLOGIES:	Andy Allen, Alison Jackson, Sarah Gibbons, Liz Hird, Barbara McCormack, Verity Underhill, Principal/Chief Executive		

PART I – OPEN ITEMS

Acting Chair – Gordon Channon in the Chair

Additional Items

The following additional items were considered:

Chair of the Board
Clerk to the Corporation Post

Chair of the Board

A Governor advised that, due to personal circumstances, the Chair, Alison Jackson, had decided to stand down as Chair of the Board although she wished to remain as a Governor. The Clerk to the Corporation confirmed that she had received confirmation on this decision from Alison.

Governors agreed that they wished Alison to remain on the Board and that she be given the flexibility to attend meetings as and when possible for the present time.

Governors were asked to appoint a new Chair of the Board.

It was noted that adjustments would need to be made to the Membership of Committees in the light of Alison's decision.

23. Resolved:

(a) That Gordon Channon be appointed Chair of the Board up to the Board meeting in March 2019 and that his period of office be extended to the same date.

(b) That the appointment of Vice-Chair of the Board be agreed at the December Board meeting and that the Clerk to the Corporation invite expressions of interest/nominations from Governors to take on the role.

(c) That, due to personal circumstances, Alison Jackson be given the flexibility to attend meetings when possible and that her membership and term of office not be affected by her current absence.

(d) That changes to the Membership of Committees as a result of the new appointment of the Chair and Vice Chair be considered at the December Board meeting

24. **Clerk to the Corporation – Post**

The Chair gave an update on the vacancy for Clerk to the Corporation and advised that the current Clerk had indicated that she would be willing to support the Board until the post was filled.

He invited Members to let him know if they wished to be part of the Selection Panel for the appointment.

25. **Declarations of Interest**

There were no declarations of interest

26. **Presentation – Apprenticeships**

The Business Development Officer gave a presentation on an overview of apprenticeships and new conditions recently introduced. This was followed by a question and answer session.

27. **Date of Next Meeting** – Monday, 12 December 2016 at 6.00pm.

SignedChair Date: